

**TOWN OF PRIMROSE
BOARD OF SUPERVISORS
MONDAY, June 2, 2014**

MINUTES

1. The meeting was called to order by Chairman Dale Judd. In attendance were Chairman Judd, Supervisors Gibson, Treasurer Gorman and Clerk Baker, and arriving late was Supervisor Elkins.
2. Supervisor Gibson made motion to approve the Minutes of May 5, 2014, with correction to item 8. Chairman Judd seconded the motion and the motion passed 2-0.
3. Supervisor Gibson motioned to approve the Financial Reports. Chairman Judd seconded the motion and the motion passed 2-0.
4. Board of Commissioner of Public Lands loan funds have been received and the disbursement check will be issued later this week to New Glarus Fire Dept.
5. The revised wording to the Sponem Deed Restriction was reviewed. Supervisor Gibson made motion to approve, Supervisor Elkins seconded the motion and the motion carried 3-0.
6. 1998 3.99 Acre parcel split owned by Margaret Esser was intended as a retirement home and was therefore given approval for a home to be built. The parcel doesn't meet the siting guidelines of the current Comprehensive Plan. However, since there was no sunset clause or stipulations placed on the parcel at the time of the rezone it was determined that the board would honor the current siting and driveway per map with the stipulation that option B would have to be utilized for the entire Esser property/farm and that no other retirement home option would be allowed as this has exhausted the available retirement home building for the Esser farm. Supervisor Gibson motioned to Honor the 1998 rezone to RH1 with driveway and site approval per map, which will not be greater than 300' from the road, pursuant to the plan commission language, with a deed restriction being placed on the entire farm that this be the only allowed retirement home and that option B is applied to the entire farm which constitutes the use of 2 densities for all building. The house will have to be screened from the road. Chairman Judd seconded the motion and the motion carried 3-0.
7. The aging bridge on old JG was discussed. Chairman Judd will contact the county to get a formal bid for replacement with breakdown of costs to allow for further analysis.
8. It was determined during road inspections that the resurfacing projects that would be pursued this year would Ridge between Highway U and 92 as well as 7965 Hwy 69 and that bids would also be sought for the TRIP funded Spring Rose Road project to allow the Board to determine the order and timing for completing each of the projects.
9. Chairman Judd provided an update regarding the Mt. Horeb Fire Department's new fire station. He indicated that he will bring a book containing the formal reports related to the project to allow the public to review it in conjunction with each board meeting.

10. The township was approached by Dane County Public Health regarding parcel number 0507-06-0286304, James Stapelmann, 1619 County Road JG, Mt. Horeb regarding non-compliance with tank pumping requirements. It was determined that the township would send a registered letter to Mr. Stapelmann restating the need for his compliance and resulting action to be taken with a copy of the letter from the Public Health Department.
11. Review and discussion was had regarding Ordinance 2014-001 Clerk Appointment. Chairman Judd motioned to approve the ordinance, Supervisor Gibson seconded the motion and the motion carried 3-0.
12. Motion was made by Chairman Judd to approve the purchase of the upbeat message boards to replace the boards at Town Hall and to be installed at Primrose Church replacing Hanna Ag. The motion was seconded by Supervisor Gibson. The motion carried 3-0.
13. Motion was made by Supervisor Elkins to go into Closed Session pursuant to Wisconsin State Statutes Section 19.85(1)(f) in consideration of financial/personal information. Supervisor Gibson seconded the motion and the motion carried.
14. Supervisor Gibson motioned to go into open session pursuant to Wisconsin State Statutes Section 19.85(2). Chairman Judd seconded the motion and the motion carried 3-0.
15. Clerk discussed the situation with the refrigerator and microwave. It was determined that use of donated refrigerator by Supervisor Gibson would be used and that the microwave is still working. Clerk Baker also brought up a request from a resident to borrow the town hall chairs. Discussion was had regarding the fact that the chairs were a donation and needed to be taken care of. Allowing them to be used off site would result in unnecessary additional wear and tear. It was determined that borrowing of the chairs would not be allowed.
16. No public comments were made.
17. No Agricultural buildings were proposed.
18. Business for next month's agenda included:
 - Road Inspection Minutes
 - Special Meeting Minutes
 - 1619 Old JG, if there is an update
 - Road Bids
14. Chairman Judd made motion to adjourn, which was seconded by Supervisor Gibson. The motion carried 3-0.

Submitted by: _____

Jamie Baker, Clerk